



[Home](#) > [HR Practitioners](#) > [Classification & Position Management](#) > [PD Library](#)

## Biological Science Aid 03

---

### GS-0404-03

NOTE: THE SENTENCE IN PART I DESCRIBING THE PURPOSE OF THE POSITION AND PARTS II AND III IN THEIR ENTIRETY ARE PERMANENT PARTS OF THE LIBRARY AND MAY NOT BE CHANGED OR EDITED IN ANY WAY.

#### I. INTRODUCTION

This position is located in

This position is a trainee position designed to provide training in the techniques and processes of biological technician work.

#### II. MAJOR DUTIES AND RESPONSIBILITIES

Maintains and cleans glassware, materials, equipment and work areas used by biologists, chemists or other scientists in routine processing and analyses of samples. Assists in inventory control of glassware and supplies.

Aids in preparation of microbiological media, reagents or test materials. Performs simple and repetitive duties in support of research study while learning more complex technical procedures.

#### III. FACTOR LEVELS

Factor 1 - Knowledge Required by the Position. FL 1-2, 200 pts

Knowledge of basic or common cleaning and sterilization procedures. Ability to operate simple laboratory equipment.

Ability to learn more complex technical practices and procedures associated with research studies.

Factor 2 - Supervisory Controls. FL 2-2, 125 pts

Works under supervision of higher graded technician or investigator. Works independently in carrying out routine assignments, and receives specific instructions for new or more difficult assignments. Completed work is reviewed for accuracy and adherence to instructions.

Factor 3 - Guidelines. FL 3-1, 25 pts

Guidelines are specific and applicable to the work. Incumbent is required to use little judgment in the application of guidelines.

Factor 4 - Complexity. FL 4-2, 75 pts

Assignments consist of a variety of routine procedural tasks, or one or more complex duties related to regular, recurring work and require the employee to select and execute the proper task sequence for completing the work.

Factor 5 - Scope and Effect. FL 5-1, 25 pts

The work involves the performance of specific, routine duties which are clearly identified. The work allows others in the unit to proceed with their work processes.

Factor 6 - Personal Contacts. FL 1

Contacts are primarily with co-workers in the laboratory.

Factor 7 - Purpose of Contacts. FL a, 30 pts

To obtain, give or clarify information related to the work.

Factor 8 - Physical Demands. FL 8-2, 20 pts

The work requires some physical exertion such as standing for long periods of time, walking, stooping, bending and carrying light loads.

Factor 9 - Work Environment. FL 9-2, 20 pts

The work environment varies from laboratory settings to field sites. There are moderate risks, discomforts and unpleasantness such as chemicals, deep freezers, etc.

520 pts = GS-3

This position is non-exempt from coverage under the Fair Labor Standards Act.

#### **IV. UNIQUE POSITION REQUIREMENTS**

(Last Updated: November 4, 1994)

---

[Website Feedback](#)   [About OHRM](#)   [Contact Us](#)   [DOCHROC](#)   [FOIA](#)   [Site Map](#)  
[Privacy Policy](#)   [Commerce Homepage](#)   [Careers at Commerce](#)  
[Commerce Employees](#)   [HR Practitioners](#)