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Meteorological Technician 05

GS-1341-05

NOTE: THE SENTENCE IN PART I DESCRIBING THE PURPOSE OF THE POSITION AND PARTS II AND III IN THEIR ENTIRETY ARE PERMANENT PARTS OF THE LIBRARY AND MAY NOT BE CHANGED OR EDITED IN ANY WAY.

I. INTRODUCTION

This position is located in

The incumbent of this position performs technical work related to weather forecasting, observations, research, climatology, and/or other areas of meteorology.

II. MAJOR DUTIES AND RESPONSIBILITIES

Performs complex but repetitive tasks such as: verifying observation listings, extracting data from telecommunications messages and sorting surface observations, editing surface observations, preparing climatological tabulations, maintaining climatological records, computing/compiling/editing data, etc. Inputs data into automated system; retrieves data.

III. FACTOR LEVELS

FACTOR 1. KNOWLEDGE REQUIRED BY THE POSITION FL 1-3, 350 points

Knowledge of basic meteorological methods, techniques, and practices typically gained through limited experience or educational background in meteorology to perform complex but repetitive tasks such as reading instruments, making routine measurements and recording data. Basic knowledge of meteorological terminology. Basic arithmetic skills to perform repetitive computations. Computer skills to input, manipulate and extract data.

FACTOR 2. SUPERVISORY CONTROLS FL 2-3, 275 points

Routine assignments are made in terms of objectives, priorities, and deadlines. Employee carries out day to day assignments and minor deviations from procedure independently. When new, more difficult, or unfamiliar assignments are given, the supervisor gives more specific guidance concerning the critical aspects of the work, potential problems and anticipated results. Completed work is spot checked for soundness, accuracy, and adequacy of results.

FACTOR 3. GUIDELINES FL 3-2, 125 points

A number of instructional and informational materials are available, appropriate and applicable. The employee must select from available guidelines. Situations in which available instructions or guides do not cover the assigned tasks and it appears that more than a minor deviation from the normal procedures is necessary, must be referred to the supervisor.

FACTOR 4. COMPLEXITY FL 4-2, 75 points

Work consists of a few complex but repetitive tasks that require the application of standard work methods and procedures that are performed in either a fixed sequence or with minor variations or in a manner specified by the supervisors at the time of initial assignment.

FACTOR 5. SCOPE AND EFFECT FL 5-2, 75 points

The work involves making complex but repetitive measurements, instrument readings and calculations that affect the accuracy of further processes or services.

FACTOR 6. PERSONAL CONTACTS FL 6-1, 10 points

The regular and recurring contacts are with personnel within the immediate organization, office, project, work unit and in related or support units; OR are with the general public in highly structured situations.

FACTOR 7. PURPOSE OF CONTACTS FL 7-2, 50 points

The purpose is to collect or present technical information that is mostly factual and straightforward but which requires some interpretation or supplementation to meet user needs.

FACTOR 8. PHYSICAL DEMANDS FL 8-1, 5 points

The work is primarily sedentary.

FACTOR 9. WORK ENVIRONMENT FL 9-1, 5 points

The work is usually performed in an office setting.

Total: 970

This position is non-exempt from coverage under the Fair Labor Standards Act.

IV. UNIQUE POSITION REQUIREMENTS

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