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## Statistician 09

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### GS-1530-09

NOTE: THE SENTENCE IN PART I DESCRIBING THE PURPOSE OF THE POSITION AND PARTS II AND III IN THEIR ENTIRETY ARE PERMANENT PARTS OF THE LIBRARY AND MAY NOT BE CHANGED OR EDITED IN ANY WAY.

#### I. INTRODUCTION

This position is located in

This developmental position applies statistical theories, techniques, and methods while performing statistical studies and/or conducting related projects and programs.

#### II. MAJOR DUTIES AND RESPONSIBILITIES

Performs defined units or parts of major projects involving numerous or unpredictable factors requiring setting up and carrying out of integrated procedures.

Assists in the evaluation of alternatives used to determine the appropriate methodology

Prepares documentation of procedures, findings, and problems encountered. Makes preliminary recommendations.

#### III. FACTOR LEVELS

Factor 1 - Knowledge Required by the Position FL 1-6, 950 pts.

Professional knowledge of statistical theories and techniques to resolve problems related to the review, analysis, and research of data.

Knowledge of organizational programs, terminology, procedures, and standards to apply to assigned projects.

Ability to analyze factual information, trends, and to write technical reports on assigned studies.

Factor 2. Supervisory Controls FL 2-3, 275 pts.

The supervisor outlines or discusses possible problems areas and defines objectives, plans, priorities, and deadlines. The incumbent independently plans and performs work assignments, handling deviations in accordance with instructions, previous experience, or accepted practices. The incumbent brings controversial information of findings to the supervisor's attention for direction. Completed work is reviewed for technical soundness and conformity to requirements. Documentation is also reviewed in detail for completeness, clarity, and validity.

Factor 3 - Guidelines FL 3-3, 275 pts.

Guidelines include policies, regulations, precedents, and work directions inherent to program-related activities; however they do not completely apply to the work or have gaps in specificity. The incumbent uses judgment in interpreting and adapting these guidelines for application to specific cases or problems. The incumbent analyzes results, recommends changes, and articulates the reasons for the changes.

Factor 4 - Complexity FL 4-3, 150 pts.

The work consists of performing duties that relate to segments of a specific statistical area in the field. The incumbent decides the course of action to take from among many alternatives based on the existing conditions and elements involved. This requires the incumbent to recognize and apply an understanding of interrelationships among different functions to determine to most appropriate technique.

Factor 5 - Scope and Effect FL 5-3, 150 pts.

The work addresses various statistical issues, from design and review to analysis and documentation. The work affects the accuracy and reliability of project-related activities. It may also affect statistical or procedural methodology.

Factor 6 - Personal Contacts FL 6, 25 pts.

Contacts are with employees throughout the organization performing work for the assigned programs/projects. Contacts may include employees of other government agencies or the general public.

Factor 7 - Purpose of Contacts FL 7, 50 pts.

These contacts are to plan and implement project assignments; exchange technical information; and resolve problems.

Factor 8 - Physical Demands FL 8-1, 5 pts.

Work is primarily sedentary, requiring no special physical demands.

Factor 9 - Work Environment FL 9-1, 5 pts.

The work is performed in a typical office setting.

TOTAL = 1885 pts.

This position is exempt from coverage under the Fair Labor Standards Act.

#### **IV. UNIQUE POSITION REQUIREMENTS**

(Last Updated: June 12, 2006)

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