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Statistician 11

GS-1530-11

NOTE: THE SENTENCE IN PART I DESCRIBING THE PURPOSE OF THE POSITION AND PARTS II AND III IN THEIR ENTIRETY ARE PERMANENT PARTS OF THE LIBRARY AND MAY NOT BE CHANGED OR EDITED IN ANY WAY.

I. INTRODUCTION

This position is located in

This position just below the full performance level applies statistical theories, techniques, and methods to quantified information.

II. MAJOR DUTIES AND RESPONSIBILITIES

Initiates investigations based on observations in program assignment areas.

Selects and modifies statistical techniques and methods to produce accurate and timely data.

Evaluates alternatives to determine the appropriate methodology and procedures for efficiency, reliability, and feasibility.

Prepares documentation of procedures, findings, and problems encountered with recommendations.

III. FACTOR LEVELS

Factor 1 - Knowledge Required by the Position FL 1-7, 1250 pts.

Professional knowledge of and skill in applying statistical theories, methodology, and developments of a nationwide data collection program to perform the full range of specialized duties.

Knowledge of organizational programs, terminology procedures, and standards to apply to assigned projects in order to prepare technical instruction manuals for clients or enumerators.

Ability to evaluate critical factors relative to assignments, draw rational inferences, and prepare technical reports of findings and methods.

Factor 2 - Supervisory Controls FL 2-4, 450 pts.

The supervisor outlines available resources and overall objectives of the work and the employee and supervisor, in consultation, discuss scope of the assignment, approaches, timeframes, and possible execution phases. The incumbent plans and performs work assignments, resolves most of the conflicts that arise; interprets policy and requirements; and develops changes to plans and/or methodology. The incumbent keeps the supervisor apprised of progress or controversial issues. Completed work is reviewed for technical soundness, feasibility and conformity to requirements.

Factor 3 - Guidelines FL 3-3, 275 pts.

Guidelines include regulations, policies, precedents, and practices relevant to the assigned projects that are available; however, they provide only limited guidance for specific work assignments. The incumbent uses judgment in interpreting, adapting, and applying them to specific situations or problems. The incumbent analyzes the results and makes tentative recommendations for change.

Factor 4 - Complexity FL 4-4, 225 pts.

The work consists of carrying out technical aspects of statistical programs or activities. To decide what needs to be done the incumbent researches, analyzes and evaluates information; assesses unusual circumstances, and reconciles incomplete or conflicting data. The incumbent uses judgment to interpret and justify actions, determinations, and recommendations.

Factor 5 - Scope and Effect FL 5-3, 150 pts.

The work address various statistical issues, from design and review to analysis and documentation. The work affects the accuracy and reliability of project-related activities. It may also affect statistical or procedural methodology.

Factor 6 - Personal Contacts FL 6-2, 25 pts.

Contacts are with employees within the organization performing work for the assigned programs/projects. Contacts may include employees of other government agencies or the general public.

Factor 7 - Purpose of Contacts FL 7-2, 50 pts.

Contacts are to plan and implement project assignments; exchange technical information; and resolve problems.

Factor 8 - Physical Demands FL 8-1, 5 pts.

Work is primarily sedentary, requiring no special physical demands.

Factor 9 - Work Environment FL 9-1, 5 pts.

The work is performed in a typical office setting.

TOTAL = 2435 pts.

This position is exempt from coverage under the Fair Labor Standards Act.

IV. UNIQUE POSITION REQUIREMENTS

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