



We Are Live!

Sunflower Asset Management System (SAMS) Real Property (RP) Module



The Business Applications Solution (BAS) Team welcomes you to the first deployment of the BAS Implementation phase! As of April 26th, 2021, the Real Property Module is now live within SAMS, replacing the Federal Real Property Management System (FRPM).

This deployment enables Department of Commerce (DOC) RP users to engage in RP management functions for 38,000+ assets in a consolidated, modernized system with increased business intelligence capabilities.

This deployment is the cumulative result of diligence, patience, and partnership between the BAS Team, various Property Management teams across DOC, and knowledge shared from our RP users. We are excited and grateful to work with you to facilitate the next step in your journey as members of the BAS Program.

What's Included?

The SAMS Real Property module provides users with the following functionality:

- Real Property Management
- Commercial Leases
- Financial Treatment
- Reporting
- Data Migration
- GSA Rent on the Web

Logging In

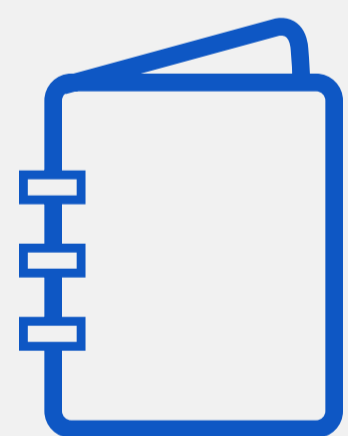
For Existing SAMS Users / Personal Property and Fleet Users:

Login to SAMS as you do today. You will see new pages related to Real Property, and may see new User Defined Fields (UDFs) and values in List of Value (LOV) fields.

For New SAMS Users:

You should already have configured access to a SAMS instance as described in your training. If you need to re-access SAMS via Java Webstart or change your password, please refer to the Real Property Java Webstart Guide and DOC Sunflower Ad-Hoc Reporting - Password Reset Guide on the [BAS Page of the CSC Portal, under Real Property Training and Deployment Documentation.](#)

Where Can I Find Answers to My Questions?



Self Service

The Sunflower RP User Guide, Job Aids, and session recordings are on the [CSC Portal BAS Page](#), under RP Training and Deployment Documentation.



Additional Guidance

For additional questions, reach out to the designated Change Agent for your Bureau. Assignments are located on [Page 5 of the Real Property Newsletter.](#)

You can also reach out to basproject@doc.gov for responses to your questions.



Help Desk

For access and functionality requests / inquiries, submit a ticket via [CARTS.](#)

Ensuring a Smooth Transition to SAMS



Additionally, the BAS Team will engage in a 3-month Hypercare effort with the RP end user community to ensure a smooth transition. [Check out this link for more information!](#)