

APPENDIX A

APPOINTING OFFICERS LIST OF PRINCIPAL MANAGERIAL OFFICIALS WITH FULL HUMAN RESOURCES MANAGEMENT AUTHORITY

The following list identifies principal managerial officials with full human resources management authority to conduct all human resources management programs, and (subject to the limitations set forth in this Order including the requirements of Appendix B) the authority to approve and process human resources actions for their offices or operating units. Deputies to these officials are not listed as their authority is inherent in their positions when acting on behalf of the principal official. Appointing officers may delegate specific human resources management authorities to individuals at lower organizational levels. However, appointing authority may not be redelegated. Any delegations that are made by these appointing officers must be documented in writing with notice to the appropriate Principal Human Resources Manager.

<u>OFFICIALS CONCERNED</u>	<u>SCOPE OF DELEGATION</u>
Secretary*	Entire Department
Deputy Secretary*	Entire Department
Chief Financial Officer and Assistant Secretary for Administration	Entire Department
Director for Human Resources Management and Chief Human Capital Officer	Entire Department
Secretarial Officers Offices	Offices and Operating Units which they direct or for which they have oversight
Executive Director, ESO	Enterprise Services Organization, and Offices and Operating Units in which they have oversight of designated HR operational and transactional functions
Director, Human Resources Services, ESO	Enterprise Services Organization and Offices and Operating Units in which they direct or for which they have oversight of designated HR operational and transactional functions
Heads of Operating Units	Offices and Operating Units which they direct or for which they have oversight
Principal Human Resources Managers	Offices and Operating Units which they direct or for which they have oversight
General Counsel	Office of the General Counsel
Inspector General*	Office of the Inspector General

*Authority is not delegated under this Order but is inherent in the position.

Bureau of Economic Analysis	Director
Bureau of Industry and Security	Under Secretary for Industry and Security
Economic Development Administration	Assistant Secretary for Economic Development
International Trade Administration	Under Secretary for International Trade/For the Civil Service; Chief Financial Officer and Director of Administration/For the Civil Service; Director General of the U.S. Foreign Commercial Service; and Assistant Secretary for Global Markets/For the Foreign Service
Minority Business Development Agency	National Director
National Institute of Standards and Technology	Under Secretary and Director
National Oceanic and Atmospheric Administration	Under Secretary and Administrator for NOAA
National Technical Information Service	Director
National Telecommunications and Information Administration	Assistant Secretary for Communications and Information
Overseas	Chiefs of Personnel or similar officials at U.S. Embassies, for foreign nationals employed locally and for other employees assigned to duty outside the United States. Extent of authority is determined by agreements and instructions issued by Department appointing officers listed in this Appendix.
U.S. Census Bureau	Director
U.S. Patent and Trademark Office	Under Secretary for Intellectual Property and Director (USPTO)