

EXHIBIT 2

AGENCY ACTION PLAN

TO: (OIG Official Responsible for Audit Report)

THRU: (Agency Liaison)

FROM: (Agency Action Official)

SUBJECT: Audit, Inspection, or Evaluation Report No. \_\_\_\_\_

Report Date: \_\_\_\_\_

Audited Entity: \_\_\_\_\_

The following describes the actions this agency proposes to take in response to the above-referenced audit report.

[COMPLETE FOR EACH FINDING]

Title of Finding:

OIG's Recommendation:

Actions Taken or Planned: (Include target dates for completion and intermediate milestone dates.)

As applicable, Rationale and/or Legal Basis for Rejection of OIG's Recommendation:

Dollar value of funds to be put to better use:

Date