

EXHIBIT 3

AGENCY RESOLUTION PROPOSAL

TO: (OIG Official Responsible for Audit Report)  
FROM: (Agency Action Official)  
SUBJECT: Audit, Inspection, or Evaluation Report No. \_\_\_\_\_  
Report Date: \_\_\_\_\_  
Auditee: \_\_\_\_\_

Check One:

- Our proposal for resolving the financial and nonfinancial recommendations in the subject audit, inspection, or evaluation report are contained in Parts A and B below.
- Only Part A (financial recommendations) has been completed.
- Only Part B (nonfinancial recommendations) has been completed.

PART A (FINANCIAL)

[COMPLETE FOR EACH FINDING]

- Brief Statement of Finding and Recommendation:
- Proposed Resolution Actions:

Description/Explanation, as needed)

(Financial Summary)

- a. Costs Questioned: \_\_\_\_\_
- b. Proposed to be Allowed: \_\_\_\_\_
- c. Proposed to be Disallowed: \_\_\_\_\_

- Rationale and/or Legal Basis for Action:

EXHIBIT 3

[AFTER ALL FINDINGS HAVE BEEN DISCUSSED, COMPLETE THE FOLLOWING]

SUMMARY OF PROPOSED FINANCIAL RESOLUTION

1. Total project costs or total costs claimed (Per audit report): \_\_\_\_\_
2. Total costs questioned in report (3c+4c): \_\_\_\_\_
- 3a. Unsupported costs proposed to be allowed: \_\_\_\_\_
- 3b. Other questioned costs proposed to be allowed: \_\_\_\_\_
- 3c. Total questioned costs proposed to be allowed (3a+3b): \_\_\_\_\_
- 4a. Unsupported costs proposed to be disallowed: \_\_\_\_\_
- 4b. Other questioned costs proposed to be disallowed: \_\_\_\_\_
- 4c. Total questioned costs proposed to be disallowed (4a+4b): \_\_\_\_\_
5. Additional costs not questioned but proposed to be disallowed by the Agency Action Official:  
\_\_\_\_\_
6. Total proposed disallowed costs (4c+5): \_\_\_\_\_
7. Total proposed allowed costs (1-6): \_\_\_\_\_

PART B (NONFINANCIAL)

[COMPLETE FOR EACH FINDING]

Brief Statement of Finding and Recommendation:

Proposed Resolution Actions: